Risks

- Rotating equipment
- Cuts and foreign bodies

Warnings

- **ALWAYS** stop lathe **BEFORE** making adjustments
- Check that all guards are in place
- **ALWAYS** remove chuck key after any adjustment
- **IF** the back gears are **NOT** in use, rotate chuck once by hand to check for obstructions **BEFORE** starting the lathe
- Use the correct cutting speed
- Ensure that the work piece is correctly supported
- Use cutting lubricants if appropriate

Personal protective equipment required

- Safety glasses with side shields
- No loose clothing or hair
- Enclosed shoes or boots

Operation

- Only personal authorized by the ‘Head of Technical/Computing Services’ are to operate the machine. *(a key is required)*
- Check for damage before use
- Ensure that the are no fault tags on the machine
- **WHEN OPERATING MACHINERY, ONLY ONE OCCUPANT IN ROOM.**
- On first operation, ensure that the ‘Emergency Stop’ is functional
- Lock machine and return the key to ‘Head of Technical/Computing Services’

Maintenance

- Visual inspection of lathe **BEFORE** use
- Clean lathe **AFTER** use
- Tag and report any faults to the ‘Head of Technical/Computing Services’