Evacuation Plan
Level 04   A22   Old Teachers' College

Evacuation Procedures

ALARMS

BEEP... Prepare to evacuate
1. Check for any sign of immediate danger
2. Shut down equipment & processes
3. Collect any nearby personal items

WHOOOP... Evacuate the building
1. Follow the 'EXIT' signs
2. Escort visitors & those who require assistance
3. Do not use lifts
4. Proceed to assembly area

EMERGENCY RESPONSE

1. Warn anyone in immediate danger
2. Fight the fire or contain the emergency, if safe & trained to do so

If necessary...
3. Close the door, if safe to do so
4. Activate the 'Break Glass' Alarm
5. Evacuate via your closest safe EXIT
6. Report the emergency 0-000 & 1-333

EXIT PATH shown as

Assembly Area

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