Overview

1. Welcome and Housekeeping
2. The Care and Maintenance of Your Supervisor
3. Progression Overview (first year)
4. Your Professional Training and Development
5. Questions

**HDR Administration Center**
- General Enquires
- E: hdrac.1@sydney.edu.au
- T: 02 8627 4343
- W: sydney.edu.au/research_support/students/
Welcome and Housekeeping
How am I and Why am I here?

1. Housekeeping

Basics

- Where am I?
- Where is my desk?
- How will I order my computer?
- Have I got my Unikey and email address?
- What are my email responsibilities?
- How do I get access to my building?
- What about stationary, photocopying, etc?

- HAVE YOU SPOKEN TO YOUR SUPERVISOR?
1. Welcome and Housekeeping

More Basics

- Have you enrolled yet? (correspondence from Faculty)
- Are you planning to be based in a Centre or Lab?
- Are your details on the School of Psychology directory accurate?

- Teaching…

Teaching

Your responsibilities…

9 TEACHING OPPORTUNITIES WITHIN THE SCHOOL

Enrolled HDR students will be notified of applications for tutoring opportunities in the School toward the beginning of each semester.

- WH&S
- Tutor training as required
- Professionalism
  - Respect to Students
  - Respect to Student Support Team
  - Respect to colleagues
- Grading
  - Accurate
  - Timely
  - Appropriate feedback

Poor outcomes will be considered in subsequent semesters
2. You and your supervisor

What can you expect from a supervisor?

1. Meet regularly
   • Recommend at least once per week.
   • Don’t avoid
   • Some people recommend making notes
2. Maintain awareness of your research
3. Provide advice on your research
4. Provide timely feedback on papers and thesis
5. The extent to which they are directive or nondirective is a personal style.
2. You and your supervisor

What supervisors should expect of a student?

1. Work hard and be committed
   • 90% of a PhD is persistence,
   • 10% intelligence
2. Move towards timely completion
3. Know the research field and its literature
4. Generate their own ideas, especially as they advance
5. Make them aware of problems
6. Know the University Policies

But it is also a relationship

1. Your supervisor represents arguably the most important relationship you will have over the next 3-4 years
2. Often extremely fruitful and may stretch out over your whole life, but problems can arise.
3. There is a power differential
4. Breakdown can occur for similar reasons to relationship discord:
   – Different priorities
   – Incompatibilities of personal styles
   – Feeling unappreciated
2. You and your supervisor

What to do?

1. Recognize that problems undealt with rarely go away
2. Managing-up
   – Learn to manage your supervisor, because they are less likely to adapt to you.
3. Talk to other people
   • Auxiliary supervisor or other staff members
   • Other students
   • PG coordinator
   • SUPRA counsellors
4. If things get really bad, get out

Progression Milestones
University, Faculty, and School Milestones
2 things you need to know

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SCHOOL OF PSYCHOLOGY HIGHER DEGREE BY RESEARCH PROCEDURES 2018
(HDR including PhD, MPhil, MSc, MCP/PhD)
School of Psychology, University of Sydney NSW 2006
http://sydney.edu.au/science/psychology/
Postgraduate Coordinator: Dr Damian Biney (Associate Head, Postgraduate Research Education)
Last updated: 1 March 2018

Candidature Variations: Sydney Student

Connect to Sydney Student

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6.2 Progress Planning and Review

A. The University's Progress Planning and Review for Higher Degree by Research Students Policy 2015 requires all research students to create and maintain an individual progress plan.
1. The purpose of a progress plan is to manage expectations about what is required to achieve the award of your degree.
2. Your individual progress plan will provide a framework to help you structure your research and meet important milestones throughout your candidature.
3. Details about how to create the Progress Plan are provided on the HDR Administration Centre website (http://sydney.edu.au/students/research-progress.html).

B. Progress Review Meetings
1. A review is undertaken annually with options for additional supplementary reviews that may be negotiated with your supervisory team or postgraduate coordinator. The review comprises completion of an online form by you and your supervisors, and includes an interview at which you can discuss frankly your research, your progress, and any concerns or constraints you are experiencing.
2. The HDR Administration Centre will contact you when your progress review is due to commence and provide you with a link to your online form to get started.

University Requirements

5.3 University Requirements: Compulsory Training

5.3.1 Work Health and Safety Requirements

It is a university requirement that all students and staff are aware of their requirements related to WH&S. See Section 4 above.

5.3.2 Responsible Research Practice Course

A. The Research Integrity Group delivers the Responsible Research Practice training module.
1. Completion of the module is mandatory for all staff and students involved in research at the University. Contact the HDR center for all questions related to this.
2. Evidence of completion is to be submitted for consideration at the annual Progress Planning and Review meeting.
MANDATORY Faculty and School milestones

Are monitored through the Progress Plan Review interview

Table 6.4.
Summary of mandatory PhD and MPhil progression milestones

<table>
<thead>
<tr>
<th>Mandatory Milestone</th>
<th>PhD EFTSL</th>
<th>MPhil EFTSL</th>
</tr>
</thead>
<tbody>
<tr>
<td>** PG Seminar/Symposium Attendance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Research Plan: Written Report</td>
<td>6 mths</td>
<td>3 mths</td>
</tr>
<tr>
<td>2 Research Plan Presentation at Symposium</td>
<td>0.8</td>
<td>0.8</td>
</tr>
<tr>
<td>3 Human Ethics course (general; online course)</td>
<td>1.0</td>
<td>1.0</td>
</tr>
<tr>
<td>4 Research Report: Written Report</td>
<td>1.0</td>
<td>1.0</td>
</tr>
<tr>
<td>5 Psychfest: Seminar Presentation</td>
<td>2.0</td>
<td>Optional</td>
</tr>
<tr>
<td>6 Final Research Presentation at Symposium</td>
<td>3.0</td>
<td>1.5</td>
</tr>
</tbody>
</table>

% PG Seminar/Symposium attendance is a requirement; Attendance will be recorded
# Milestone needs to be completed by stated EFTSL (your Equivalent Full Time Student Load)
Research plan must be completed by months shown regardless of FT/PT status
First Year Requirements

1. **Research Plan**
   - Approx. 3000-5000 words outlining your proposed course of research
   - Shows you have met with and consulted your supervisorial team
   - Should be read by both supervisors AND third reader

2. **Progress Plan Update**

3. **Research Seminar Presentation in Semester 2**

4. **Progress Plan review (November-December)**
   - Initiated by HDR Admin. Center and involves interview
   - Required milestone to ‘pass’ Probation

5. **First Year Research Report**
   - 3000 – 5000 words presenting your research to date and future research
   - Will by read by third reader and you should receive feedback

6. **Research Integrity Check**
Research Funds: Scholarships, and Grants

SCHOLARSHIPS
- E.g., Campbell Perry International Travel Scholarship

FUNDING
- There are various sources of funding to assist postgraduate research students with their research and their research-related travel costs. These are the:
  1. Postgraduate Research Support Scheme (PRSS; HDR Admin. Center)
  2. School of Psychology Research Support Schemes
- Details to come

Your Professional Training and Development
Education Requirements: Progress Plan

Requirements:

During your candidature, you are expected to participate in a range of research-related activities.

The aim is,

- to ensure that you are exposed to research-related material not specifically associated with your own research project, and in areas you might not otherwise encounter; and
- that you benefit from and contribute to the scholarly activities of the School.

Progress Plans (with supervisor; can consider)

<table>
<thead>
<tr>
<th>PROFESSIONAL CONDUCT</th>
<th>RESEARCH DESIGN</th>
</tr>
</thead>
<tbody>
<tr>
<td>time management, project management, team work, research integrity, ethical and legal issues</td>
<td>sampling, research data planning, formulating questions, philosophical rationale</td>
</tr>
<tr>
<td>COMMUNICATIONS</td>
<td>INTERDISCIPLINARY PERSPECTIVES</td>
</tr>
<tr>
<td>written and oral presentations for technical and non-technical audiences.</td>
<td>How you understand the broader context for your research</td>
</tr>
<tr>
<td>INFORMATION &amp; INFORMATION TECHNOLOGIES</td>
<td>DATA COLLECTION AND ANALYSIS</td>
</tr>
<tr>
<td>spreadsheets and database, information literacy, specialist software</td>
<td>statistics, quantitative and qualitative methods, and research data management</td>
</tr>
<tr>
<td>CAREER DEVELOPMENT</td>
<td></td>
</tr>
<tr>
<td>including career management, entrepreneurship, innovation, commercialization, industry perspectives and networking</td>
<td></td>
</tr>
</tbody>
</table>
Set Goals

The PhD
- Training and education but then what?

Network
- Local colleagues
  - Other students
  - Other staff members
- Off campus researchers
  - Name recognition (might be your reviewers)
  - Potential postdoc

Keep your goals in sight

Questions?

Later?
- Send me an email
- Call by my office (BM452)
- See me at Seminars every Friday

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